

1. 2019.05.15 Agenda

Documents:

[2019.05.15 AGENDA.PDF](#)

2. 2019.05.15 Administrator's Report

Documents:

[ADMINISTRATORS REPORT 5.15..19 REVISED.PDF](#)

3. 2019.05.15 Engineering Report

Documents:

[ENGINEERING STATUS REPORT 2019.05.10.PDF](#)

AGENDA OF BUSINESS
REGULAR MEETING OF COUNCIL
SUNBURY, OHIO
May 15, 2019
7:30 P.M.

SILENT PRAYER & PLEDGE OF ALLEGIANCE

ROLL CALL: Mr. Leonard Weatherby, Mr. Timothy Gose, Mr. Joe St. John, Mr. Martin Fisher, Mr. David Martin, Mr. Damin Cappel.

MINUTES:

May 1, 2019

VISITORS

James Schwaderer, Delaware General Health District

COMMITTEE REPORTS:

POLICE REPORT:

ADMINISTRATOR'S REPORT:

ENGINEER'S REPORT:

RESOLUTIONS:

Third Readings

Second Readings

First Readings

ORDINANCES:

Third Readings

ORDINANCE NO. 2019.02 (tabled)

AN ORDINANCE APPROVING THE RECOMMENDATION OF THE PLANNING & ZONING COMMISSION TO APPROVE THE APPLICATION OF NORTHGATE CONSTRUCTION SERVICES TO REZONE ±61.90 ACRES TO PLANNED RESIDENTIAL DISTRICT (PRD)

Second Readings

ORDINANCE NO. 2019.10

AN ORDINANCE AUTHORIZING THE SALE OF UNNEEDED, OBSOLETE OR UNFIT PERSONAL PROPERTY AT PUBLIC AUCTION PURSUANT TO OHIO REVISED CODE SECTION 721.15 AND DECLARING AN EMERGENCY

First Readings

UNFINISHED BUSINESS:

NEW BUSINESS:

Ohio Division of Liquor Control - Vaulted LLC, 45 Granville St. (old Chase Building), Sunbury, OH

Purchase Order #32963 – Firestone, Brehm, Wolf, Whitney & Young – legal services - \$4631.35

EXECUTIVE SESSION

.ADJOURNMENT.

ADMINISTRATOR'S REPORT

May 15, 2019 Edition

- 1). Charter Commission**—The Charter Commission meeting is scheduled for 5/22/19.
- 2). Zoning Enforcement Position** –Steven Pyles, started as our new Zoning Enforcement officer on Monday May 6, 2019. Steve brings a wealth of municipal management/development experience to the position which should prove very helpful as our growth and continued demands of our Zoning staff continues.
- 3). GRE Park Fitness Equipment-** Greg Henneke from the Ohio Plan group came out to inspect the equipment for safety and we are awaiting his report.
- 4). Parks Master Plan Open House-** Scheduled for Thursday June 6, from 5:00 pm – 8:00 pm in Town Hall (first floor) with stations set up for review of Park assets and citizen input as well as presentations on the process at 5:15 and 7:00 pm.
- 5). Delaware County Regional Planning Commission Annual Report-** We received the DCRPC 2018 Annual Report today and have forwarded for your review. It has a wealth of County-wide stats and info.
- 6. Summer Helper Update-** As a result of sending our Summer Help posting /flyer to Principal Jados and other BW staff, along with publicizing the vacancies at the April 25 Business Expo, we have conducted 5 interviews to date with several offers made to students.
- 7). MORPC Regional Collaboration NE Meeting-** May 21, 2019 from 9:00 am to 10:30 am MORPC will be conducting their regional collaboration meeting here in Sunbury in the Council Chambers. (see hand-outs attached). It is a great opportunity to showcase our community to fellow MORPC North East community members.

Respectfully Submitted--- **Allen Rothermel**

Engineering Status Report

Prepared By: Derek Kiss, P.E. and David R. Parkinson, P.E.

Date: May 13, 2019

Project Description	Updates
VILLAGE PROJECTS	
<p><u>ODNR Dam Failure Emergency Action Plan (EAP)</u> The Village is under official notice by the ODNR to develop an emergency action plan (EAP) for their up-ground reservoirs by January 2018. This is required for all owners of class 1 dams in the state. Deadline for submitting and EAP is 12/31/17.</p>	<p>The Village has received approval from ODNR for the OMI and EAP.</p> <p>CT met with Mr. Gerwig at the reservoirs to understand how they are operated today. This will inform the final plan.</p> <p>No update.</p>
<p><u>Pavement Condition Ratings and Streets Capital Improvements Program</u> A pavement condition rating (PCR) will be performed on every segment of roadway within the Village based on the Ohio Department of Transportation (ODOT) rating system for local roadways. After performing the PCRs, a Streets Capital Improvements Program (CIP) will be developed for addressing the observed deficiencies.</p>	<p>Preparations have begun to perform PCRs and develop a CIP.</p> <p>GIS base mapping has been completed .</p> <p>Pavement ratings have begun.</p>
<p><u>Village Hall Brick Repairs</u> This project will replace broken brick, remove the inappropriate grout, repoint the grout with appropriate grout, remove and replace broken window sills and lintels (only one or two of each), caulk windows and doors, and waterproof the brick.</p>	<p>Specs and Bid Documents are in process. Anticipate bidding in June with work to be completed after Labor Day</p>
<p><u>Parks Master Plan</u> Sunbury is undertaking a Master Plan for the Parks Facilities. This Master Plan will serve as a roadmap for future projects and for providing guidance to developers on the types and locations of park facilities desired by the Sunbury. It will also serve as the foundation for grant applications that could assist in the delivery of the facilities to the community.</p>	<p>The kick-off meeting has been held , an evaluation of existing park conditions has been completed , and an inventory of current assets has been prepared . Preparations are underway for the Public Open House (June 6, 2019). With the completion of the</p>

Project Description	Updates
	<p>Open House, we will move from data gathering to analysis and concepts development.</p>
<p>PRIVATE DEVELOPMENT PROJECTS</p>	
<p>CinRoc Boat & RV Storage This project includes the construction of a storage facility containing a 6,536 sf storage building and surface storage parking spaces. The project is located in the northwest corner of the Sunbury Industrial Park on Kintner Parkway.</p> <p>Note: Applicant informed CT that the cost to construct exceeded his budget. He is examining alternatives to bring the project back into budget. We advised that if these alternatives were significant, he may need to return to P&Z and/or Council for review and approval of the revised design prior to construction.</p>	<p>Plans were submitted on 3/22/19 and comments provided on 3/29/19.</p> <p>Revised plans were submitted on 4/4/19 and are currently under review. Update to be provided at the 4/17/19 Council meeting.</p> <p>Plans were approved 4/17/19.</p>
<p>PROJECTS CURRENTLY ON HOLD / INACTIVE</p>	
<ul style="list-style-type: none"> • Sunbury Golf Course Development • Northgate Commerce District • Granville Street Multi-Family Development • Little Walnut Creek Trunk Sewer • Price Ponds Rezoning • MTB Fourwinds Rezoning • 5 South Columbus Street Property (Awaiting Environmental Grant Award) • Magnolia Park (Formerly Orchid Park) 	
<p>PROJECTS UNDER CONSTRUCTION</p>	
<p>Arrow Industrial Supply</p>	<p>Building is complete. Grading, utility services, and paving has been completed. Occupancy permit has been issued with conditions. Site lighting still to be completed. Landscaping has begun.</p>
<p>Dairy Queen</p>	<p>Final landscaping still to be completed.</p>
<p>Chase Bank</p>	<p>Underground utilities have been installed. Construction of the building is complete. Concrete and pavement base has been installed. Surface asphalt installation has not yet been performed. Landscaping is complete. The bank is operating and open to the public.</p>
<p>Sunbury Meadows Section 13</p>	<p>Mass grading, sanitary, storm, water, gas, curb, and concrete pavement base have all been completed. Asphalt pavement installation has not yet been performed. Construction is stopped at the moment.</p>

Project Description	Updates
Sunbury Meadows Section 15	Mass grading, sanitary, storm, water, gas, curb, and concrete pavement base have all been completed. Asphalt pavement installation has not yet been performed. Construction has stopped at the moment.
Inn at Walnut Trail	Mass grading, sanitary, storm, and water have all been completed. Grading of the retention pond and seeding and mulching are currently being performed. Curbing and asphalt pavement are partially installed. Construction of the building is progressing.
Sunbury Meadows Drive Extension	Storm, sanitary, and water work has begun. Construction is stopped at the moment.
Vantage Logistics	Grading, storm, and sanitary work has begun. Construction of building is progressing. Curbs have been installed.
N. Miller Drive MOB	Plans approved; construction imminent
2018/2019 Street Programs	Contract is being executed by the Contractor; Pre-Con to be scheduled shortly

RESIDENTIAL PLOT PLAN REVIEWS

The following residential plot plan submittals were received since the previous Council Report:

- 2347 Common Bent Drive - Sunbury Meadows Section 12
- 2362 Common Bent Drive - Sunbury Meadows Section 12
- 2422 Common Bent Drive - Sunbury Meadows Section 12
- 379 Lemming Drive - Sunbury Meadows Section 13
- 434 Lemming Drive - Sunbury Meadows Section 13
- 1398 Sunbury Meadows Drive - Sunbury Meadows Section 15