

Village of Sunbury Services Meeting February 3, 2021

- I. **Call to Order-** Councilman St. John opened the Village of Sunbury Services Committee virtual meeting at 6:30 pm Tuesday February 3, 2021
- II. **Roll Call-** Those answering roll call: Joe St. John, Martin Fisher and Damin Cappel. Also, in attendance were David Parkinson, Village Engineer, and Fiscal Officer Kathy Belcher.
- III. **Visitors-**
 - **David Parkinson** - Engineer
- IV. **Minutes- January 6, 2021-** Minutes were moved for approval by Martin Fisher and seconded by Damin Cappel 3 yeas (unanimous).

V. **Open Issues**

St. John/schedule update

Little Walnut Creek Sewer – Timeline

Listed below

WWTP: Timeline for improvements.

Late summer – Ohio EPA submittal

2021 Streets Program

We are waiting to hear from OPWC – on status of funding. If the funding is awarded, we will be able to go out to bid around the beginning of March. If we did not win funding, we will pare down the project to match local funding.

St. John

Also asked about the painting of the streets, Parkinson replied that pavement markings have not been included in the scope of the OPWC project. If pavement markings are required because they had been removed, we can put them back. If pavement markings are needed elsewhere not within the project, they can be put in the street project, but they would not be eligible for reimbursement. We can have a stripping program and bid

it with the overall OPWC project to receive a quantity discount, but OPWC would not reimburse the Village.

EXHIBIT "F"
SANITARY SEWER PROJECT TIMELINE
 (for the Little Walnut Creek Interceptor Sewer Phase 1)

Task	Start	Complete
Developer to Secure Easements from Prices/deliver to Sunbury	-	2.3.21
Sunbury Accepts and Records Price Easement(s)	2.3.21	2.26.21
Ordinance Authorizing Submittal of OWDA App	1.6.21	2.3.21
Assessment Petition(s) Filed by Applicant	-	2.3.21
Final Development Agreement submitted to Sunbury by Developer	-	2.3.21
Final Development Agreement Approved by Council	-	2.3.21
Resolution of Necessity	-	2.3.21
Ordinance to Proceed with Public Improvement	-	2.3.21
First Advertisement	-	2.5.21
Second Advertisement	-	2.12.21
Open Bids	-	2.19.21
Prepare and Submit OWDA Application	-	2.26.21
OWDA Loan Approved	-	3.25.21
OWDA Loan Executed	3.26.21	4.2.21
Council Awards Contract	-	4.7.21
Issue NTP and hold Pre-Con Meeting	-	4.9.21
Construction thru Substantial Completion and Commissioning	4.9.21	10.9.21

Rev. No. 1

Parkinson discussed facilities plan for the WWTP

The current facilities plan is twenty years old. It looks at what you need for the next twenty years and how you plan on getting there. It looks at growth of the community and other items including technology. The long-term plan is if the Village wants a loan from the EPA you will be required to have a facilities plan. Thinking ahead, when the WWTP is at 80% of full capacity, it will be time to expand the plant. The capacity of the plant is 1.125 million gallons/day. Last year the average usage was at 900,000 gallons/day. So, you can see that the time to start planning an expansion is quickly approaching. The one thing you do not want to happen is the EPA to place a moratorium on construction in the Village limits, due to the lack of ability to service new builds. Cappel asked how pressing is it to pursue this now, Parkinson replied that with the time of design, plan, and build to break ground it could be four years down the road. In four years, we will not be at capacity but in six years, it is possible.

General improvements would include making the sludge transfer pump functional and build a second covered storage for biosolids. Currently an addition to the administration building would not be included until the general improvements, it would be included in the facilities plan, however. The committee is in favor of starting with the improvements, not including the addition to the administration building.

St. John asked **Parkinson** if he has everything necessary he asked for, a vote will be brought up during Council meeting.

Street Sweeping: When should we consider Street Sweeping?

Rothermel replied that the City of Delaware contracted with an outside source to have the streets swept on either once a year or quarterly. Having an outside contractor perform the service, would bring in more than one machine and get the work done in one or two days. He also stated that the removal of the debris would give merit to our MS4 program. **Cappel** also asked if it was a necessary service. **Fisher** asked if the merit would offset the cost, **Rothermel** replied that there is not a dollar credit, but the benefit would be to storm water lines. **Rothermel** was asked to get a price for a contracted service.

Snow Removal – City – Parkinson is going to look to see if it would be possible for ODOT to continue the plowing of the snow on the state routes after we achieve city status and what that agreement might look like.

On street parking during snowstorms- This was discussed as an option. Enforcement and signage were the key items. **St. John** also want to thank street staff for an excellent job clearing the snow.

VI. Adjournment- There being no further business to discuss, **Fisher** moved, and **Cappel** seconded the adjournment of the meeting 3 yeas (unanimous).