

City of Sunbury
Events and Commemorations Committee Meeting Minutes
February 22, 2023, at 3:30 PM

Call to Order

Cindi Cooper called the Events and Commemorations Committee (“Committee”) meeting to order at 3:30 pm in the Council Chambers.

Roll Call

Those answering roll: Cindi Cooper, and Dave Martin. Murray Neff was absent. Others in attendance included Assistant City Administrator Daryl Hennessy, and Clerk of Council Amber Swain.

Approval of the Minutes

Mrs. Cooper moved approval of the January 11, 2023, meeting minutes. The motion was seconded by Mr. Martin. Minutes approved.

New Business

2023 Event Schedule – Preliminary

Discussion of the event schedule took place with the Committee, city employees, Cindy Erndt from the Big Walnut Civic Association, and Nancy Crawford from the Sunbury/Big Walnut Chambers of Commerce. Changes and recommendations were discussed, and updates will be made to the schedule.

Pelotonia 2023 – August 6

Mr. Hennessy went over the dates, times and preliminary route proposed for the event. Deputy Chief Wade is working with event organizers and public communications regarding routes should begin in March.

Big Walnut Lacrosse – JR Smith Park

Staff updated the Committee on a request for use of JR Smith Park for a lacrosse league later this year. The Committee approved the use contingent upon receipt and review of a special event permit application.

Unfinished Business.

Parade Guidelines and Best Practices

Mr. Hennessy went over the parade guidelines and best practices, noting changes since the last meeting. The Committee determined the document was ready for Council consideration. Mrs. Cooper asked to include the document on an upcoming Council agenda.

Power on the Square – Update

An update was given to the Committee on the proposals received to improve power on the Square. Two companies submitted quotes and the Committee recommended Survivor Electric to the mayor for approval under his signature authority.

Visitors

Barry Bennett shared some preliminary documents that he has prepared for vendors interested in accessing power on the Square during a public event.

Adjournment

Mrs. Cooper moved to adjourn the meeting. The motion was seconded by Mr. Martin and approved unanimously.