

Village of Sunbury Charter Commission

Minutes

June 12, 2019

Chairperson Steve Mazzi opened the Sunbury Charter Commission meeting at 6:30 p.m., June 12, 2019 in Council Chambers at Town Hall with the Pledge of Allegiance.

Those answering roll call: Patti Cavinee, Anne Frost Steve Mazzi, Jodi Norton, Daniel Sexton, John Maar, Cindi Cooper, John Dankovich, J. David Diehl, Murray Neff, Richard Ryba, Michael League. Eugene Frost and Randal Rentz were absent.

Also, in attendance Paul Rutter, attorney from Bricker & Eckler, David Brehm, Village Solicitor, Administrator Allen Rothermel and Fiscal Officer Kathy Belcher.

Motion by **Ryba** and seconded by **Sexton** to approve May 22, 2019 minutes. Upon show of hands 12 Yeas.

Paul Rutter/David Brehm

- The complete Charter has been reviewed, and as a result there are slight changes that need to be discussed with the Charter Members.
 1. Section 3.08, this language makes the budgeting process easier and it will establish pay for Elected Officials that would be the same, not by term.
 2. 3.09 Clean-up language for vacancies for positions other than the Mayor.
 3. 4.08 Emergency Ordinance Provision – separates the emergency provision from the actual ordinance.
 4. 4.12 Zoning Ordinances – possible changes can be initiated by a majority vote of the Planning and Zoning Commission.
 5. 4.13 Technical Codes – allows Council to have flexibility in the adoption of the building codes.
 6. 5.01 (B) (3) addresses the issues of having the Mayor supervise the Police Chief and in turn the Police Chief will supervise the Police Department. This clarifies the intent of the Charter as having the Mayor over the Chief and the Chief over the department.
 7. 6.05 Procedure for Removal of the Administrator – and 7.03 (C) made the language consistent for suspension or removal, it clarified the distinction of either or.
 8. 7.03 (A) clarifying language that the departments are under the supervision of each department's respective director.
 9. 8.03 (A) clarifies the terms on the Planning and Zoning Commission not exceeding their Council terms.
 10. 8.05 (A) clarifies the effective date of the Personnel Board of Appeals
 11. 9.02 (B) keeps the estimate language for engineers or other design professionals.
 12. 10.02 (B) clean up language for business days.

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13. 12.02 Duties – language to clarify the appropriate funds of by Council for the Commission.

Motion by **Sexton** and seconded by **Ryba** to change the wording in section 4.12 (A) from **may be initiated** to **may introduce**. Upon show of hands 12 Yeas.

Brehm/Rutter

- Clarified the path forward – the next step is having Council pass an ordinance putting the Charter on the ballot. Each registered voter from the last election will receive in the mail a copy of the Charter no later than 30 days before the election required by the Ohio Constitution. Deadline being October 5, 2019.

Diehl

- Asked about the Charter members roll leading up to the election. He specifically asked for a Q/A sheet, Brehm replied that the members have lived this and could answer all but perhaps the very specific topics then they could be referred to either Brehm or Paul Rutter or perhaps even the Administration.

Rothermel

- Asked about having Charter Members speak to various groups in the Village. Members who might be willing to speak to groups could contact the Administration for scheduling.

Mazzi

- Took this time to thank all involved in the process for their help. This included Rutter for his notes and research and Brehm for his historical knowledge, Kathy and the members themselves, their expertise were invaluable.

Motion by Ryba and seconded by **Diehl** to submit the Sunbury Charter to the Sunbury Village Council for approval with the noted changes. Upon show of hands 12 Yeas.

Motion by **Dankovich** and seconded by **Ryba** to direct the Clerk to submit the Charter documents with the amendments to Village Council for consideration at the next meeting. Upon show of hands 12 Yeas.

Mazzi

- Asked how the final minutes would be approved.

Brehm

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- Minutes will be distributed to all for comments and changes. The changes will be collected and made, the minutes will be recorded as being prepared by chairman of the committee and submitted for comment, but not approved.

Mazzi

- Dinner date for conclusion
Big Walnut Grill June 25, 2019 6:30pm.

Motion by Ryba and seconded by Diehl to have a special meeting for purposes of approving final minutes on June 25, 2019, at 6:30pm. Upon show of hands 12 Yeas.

Motion to Adjourn. All Yeas.

Steven Mazzi, Chairperson

Kathy Belcher, Fiscal Officer