

## Village of Sunbury Regular Council

### Minutes

July 31, 2019

Mayor Tommy Hatfield opened the Sunbury Village Council meeting at 7:30 p.m., July 31, 2019, in Council Chambers at Town Hall with a moment of silent prayer and the Pledge of Allegiance.

Those answering roll call: Joseph St. John, David Martin, Tim Gose, Damin Cappel, and Martin Fisher. Leonard Weatherby was absent. Also, in attendance were Solicitor David Brehm,(arrival 8pm), Engineer David Parkinson, Administrator Allen Rothermel and Fiscal Officer Kathy Belcher.

Motion by **Martin** and seconded by **Cappel** to approve July 10, 2019 minutes.

Upon Roll 5 Yeas.

#### VISITORS

##### **Timmie Holly, Trustee/ Gordon Myers, Pastor**

Sunbury United Methodist Church

- Spoke to Council concerning the recent flooding in the lower part of their parking lot.
- They had pictures showing possible blockage in the creek. They also wanted to make sure that they communicated that it was a problem concerning both the Church and the Village and they want to be a part of the solution.

##### **Mayor Hatfield**

- Suggested that perhaps a subset of Council could work with the Church and come up with a solution.

##### **Rothermel**

- He has a call in to Delaware County Soil and Water. He also brought up the topic of the unusually heavy rains this year, resulting in numerous calls throughout the Village that can and will be addressed when Soil and Water are able to visit.

##### **Warren Owen, 103 Rainbow Street, Sunbury, Ohio**

- Asked about a possible update on the sidewalk being closed along Rainbow during school hours. He also wanted to know the status of the bike racks that were being donated from the Health Department.

##### **Rothermel**

- Replied that we are waiting for the completion of the parking lot at 5 Columbus Street.

##### **Mayor Hatfield**

- Replied that there has not been a response from the School on the sidewalk issue.

#### COMMITTEE REPORTS:

##### **St. John**

- Zoning had a special meeting just before the Council meeting on July 31, 2019 to consider and approve a business use in home. The next meeting will be August 26.

#### POLICE REPORT:

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## **Council Report July 31, 2019**

**Supervisor Training:** Detective Foley and I attended a supervisor training course in Mt. Juliet Tennessee the second week in July. This course was designed to make you aware of ways to make your Officers more productive as well as ways to ruin a good employee. This course is one that every employee should attend just so they know how a small mistake or not doing your job can cause big problems within a department. I want to thank the Mayor and Village Council for allowing us this training opportunity.

**Looking into information on ordering cruiser:** We are waiting on the information to come in from Statewide as well as Coughlin Ford to compare pricing.

**New Officer:** We are going over applications and would like to fill Officer Landis's position as soon as possible.

**Police Auction:** The Police auction went well, and the Village was able to recover just over \$18,000.00 in the selling of surplus equipment and abandoned vehicles.

**4<sup>th</sup> of July Parade:** The parade went well this year and we had no issues or calls for service during the parade. I would like to thank Cindy Erndt and members of the Big Walnut Civic Association for the time and effort they all put into making the parade flow easier this year. With that Chief Kovach and Assistant Chief Stambaugh did a great job with organizing the command center and staffing that until the parade was complete. This made things flow much better with everyone being on the same page and working together.

**Calls for service:**

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For the months of **June and July 2019**, we had **846** calls for service. I have attached a call log to this report

**Court (Traffic):**

Mayors Court: June - **46** Defendants with a total of **96** charges  
July – **27** Defendants with a total of **62** charges  
Municipal Court: June - **2** Defendant with a total of **3** charges  
July - **5** Defendant with a total of **5** charges  
Juvenile Court: June - **0**  
July - **0**

Total Traffic stops for **June 2019** were **189**

Total Traffic stops for **July 2019** were **154**

Total Defendants cited for both months were **106**

**Roughly 69% (69.1%) of the vehicles stopped were issued either written or verbal warnings for their infractions.**

**Impounds:**

The Police Department impounded **19** vehicles in **June** and **9** vehicles in **July**.

**Questions?**

**Robert Howard**  
**Chief of Police**

Brehm/Hatfield

- Led a discussion on having x-ray equipment installed at the entrances of the Town Hall. This discussion centered on the safety aspect of having the equipment installed.

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ADMINISTRATOR'S REPORT:

**ADMINISTRATOR'S REPORT**

**July 31 2019 Edition**

**1). Auction Update-** The Police Department conducted an auction of surplus vehicles on Wednesday July 17, 2019. The auction was conducted by Chip Carpenter and was well attended. The 20 plus vehicles in the auction took in \$18,355.00 before expenses.

**2). Street Improvements Update-** Work continues in a big way on the 2018 OPWC 2019 Local street improvement projects. \$930,807.00 of street work was awarded to be undertaken this year in a variety of street improvements all over the Village. Granville Street from Evening to Columbus was completely re-paved.

Work continues on the Letts Ave. Mill & Fill project with the Sunbury Meadows west Micro-surfacing project to begin Thursday August 9, 2019. All of the storm drain repair is complete. When the crew is done with Letts Ave., they will leave for approximately 2 weeks and then finish up on spot full depth repairs around town and paving parts of the cemetery.

**3). Drainage Complaints-** It's no surprise that the Village staff is receiving numerous complaints with respect to storm drains, overflowing creeks, ravines, etc. We are reviewing each complaint individually and making sure all drains and waterways are clean-cut and free of debris. For the most part, "flooding" has been isolated and short lived.

**4). WWTP Erosion Project-** Staff continues to get additional quotes for the two eroded areas abutting the WWTP grounds. Excavation companies are back-logged for this type of project and will provide quotes and availability to do the work as time permits.

**5). Charter Commission-** On Thursday August 7, 2019 at 2:00 pm there will be an "envelope stuffing" event at the Municipal Building to prepare for mailing the "Charter of Sunbury" to all residents of Sunbury who voted in the last general election.

**6). Sunbury Meadows Connection to W. Granville St.-** The connection between Sunbury Meadows Dr. and Granville Street is scheduled to be open Friday August 2, 2019.

**7). Upcoming Events for the Calendar-** Saturday August 17, 2019 Sizzle and Sound 11:00 am – 11:00 pm

**8). Labor Day Antique Flea Market-** With the assistance of the Big Walnut Civic Association, Jane Weidner and Barry Bennett have formalized a replacement event for Labor Day on Town Square. There are currently over 21 vendors signed up. I have included with this memo, a copy

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of the report submitted by Barry Bennett regarding the electrical service available on Town Square and recommendations for improving it. Staff and Council can now review this information so thoughtful decisions can be made.

Respectfully Submitted--- **Allen Rothermel**

**St. John**

- Asked for a recap on the various postings of Village documents, which was brought up at the last meeting.

**Rothermel**

- He stated in the future the “notify me” function will be activated on our website. As of now the agendas will be posted on the website the Friday before with changes posted before the meeting.

**ENGINEER’S REPORT:**

**No written report**

**Parkinson**

- Talked about the 5 Columbus Street Parking lot.  
Including a simple bike rack, this might be available through the Health District.  
The fence will be straight along the bottom to make it easier to keep the grass trimmed.  
He also showed the brick and grout for the brick including a capstone topper. These items were displayed for review purposes only. Council did not voice any opposition.

**RESOLUTIONS:**

**Third Readings**

**Second Readings**

**RESOLUTION NO. 2019.03**

**A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.**

**First Readings**

**ORDINANCES:**

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Third Readings

**Ordinance 2019.02.00 tabled.**

**AN ORDINANCE APPROVING THE RECOMMENDATION OF THE PLANNING & ZONING COMMISSION TO APPROVE THE APPLICATION OF NORTHGATE CONSTRUCTION SERVICES TO REZONE ±61.90 ACRES TO PLANNED RESIDENTIAL DISTRICT (PRD)**

Second Readings

First Readings

**ORDINANCE 2019.20**

**AN ORDINANCE APPROVING THE CONSTRUCTION IMPROVEMENT PLANS FOR STREET, STORM SEWER, WATERLINE, AND SANITARY SEWER IMPROVEMENTS FOR SUNBURY MEADOWS SECTION 11 & 14 AND DECLARING AN EMERGENCY**

**St. John**

- Asked for clarification on the need for emergency language. His main question was if the process was part of the problem.

**Brehm**

- Replied that the Village's processes were statutory, mandated by the ORC.

**Parkinson**

- Added that in many cases the purpose of emergency language is not to pass the ordinance in less than three readings, the emergency language dispenses with the thirty-day waiting period added on after the three readings.

**St. John**

- Voiced his concern that if these ordinances were controversial, the Public might not understand the need for emergency language.

**Brehm**

- Gave an example of Pulte passing the final plat for Sunbury Meadows 11 and 14. This is not a controversial issue; it is a construction issue, for a builder to allow them to continue with the approved plans. If this was an issue for a "hot topic", the Village would have three readings and have plenty of time for Public feedback.

Motion was made by **Martin** to suspend the rules seconded by **Fisher** Passed 5-0.

Motion was made by **Martin** and seconded by **Fisher** on the emergency Passed 5-0.

Motion was made by **Martin** and seconded by **Fisher** on the Ordinance Passed 5-0

**ORDINANCE NO. 2019.21**

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**AN ORDINANCE REJECTING ALL BIDS ON THE SUNBURY TOWN HALL BRICK RESTORATION PROJECT AND DECLARING AN EMERGENCY**

Motion was made by **St. John** to suspend the rules seconded by **Gose** Passed 5-0.  
Motion was made by **St. John** and seconded by **Gose** on the emergency Passed 5-0.  
Motion was made by **St. John** and seconded by **Gose** on the Ordinance Passed 5-0

**ORDINANCE NO. 2019.22**

**AN ORDINANCE AUTHORIZING AN INVITATION FOR BIDS FOR THE TOWN HALL BRICK RESTORATION PROJECT AND DECLARING AN EMERGENCY**

Motion was made by **St. John** to suspend the rules seconded by **Gose** Passed 5-0.  
Motion was made by **St. John** and seconded by **Gose** on the emergency Passed 5-0.  
Motion was made by **St. John** and seconded by **Gose** on the Ordinance Passed 5-0

**ORDINANCE 2019.23**

**AN ORDINANCE PROVIDING FOR THE EMPLOYMENT OF A VILLAGE SOLICITOR**

**ORDINANCE 2019.24**

**AN ORDINANCE APPROVING A DEVELOPMENT AGREEMENT WITH CIVENCO LLC FOR A PROJECT KNOWN AS MAGNOLIA PARK AND DECLARING AN EMERGENCY (first reading)**

**ORDINANCE 2019.25**

**AN ORDINANCE APPROVING THE FINAL PLATS FOR SUNBURY MEADOWS SECTIONS 11 & 14 AND DECLARING AN EMERGENCY**

Motion was made by **St. John** to suspend the rules seconded by **Cappel** Passed 5-0.  
Motion was made by **St. John** and seconded by **Cappel** on the emergency Passed 5-0.  
Motion was made by **St. John** and seconded by **Cappel** on the Ordinance Passed 5-0

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

Motion by **St. John** and seconded by **Fisher** to approve Purchase Order # 33109 – City of Delaware – Prosecutorial Services - \$4,275.00. Upon Roll 5 Yeas.

Motion by **St. John** and seconded by **Martin** to approve Purchase Order # 33102 – CT Consultants– Project-1900713 – P-Z -\$6,000.00. Upon Roll 5 Yeas.

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Motion by **St. John** and seconded by Cappel to approve Purchase Order # 33103 – Beckman Environmental Services – pump - \$4,240.00. Upon Roll 5 Yeas.

**St. John**

- Will be attending the Chamber's quarterly breakfast to provide updates to the members on behalf of **Mayor Hatfield**.

**Parkinson**

- Asked if the Council would like to name the 5 Columbus Street Parking Lot. – Suggestions will be taken and a decision reached later.

**Motion to Adjourn**

**All Yeas.**

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Tommy Hatfield, Mayor

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Kathy Belcher, Fiscal Officer